



## BID NOTICE UNDER OPEN DOMESTIC BIDDING

18<sup>TH</sup> DECEMBER 2025

### **INVITATION TO BID FOR PROCUREMENT OF LAPTOPS AND ACCESSORIES UNDER FRAMEWORK ARRANGEMENT: UNOC/SUPLS/25-26/00336.**

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for acquisition of Laptops and accessories under Framework arrangement as indicated in the table below;

<b><i>Procurement Reference No.</i></b>	<b><i>Subject of Procurement</i></b>	<b><i>Bid Security (UGX)</i></b>	<b><i>Pre-bid meeting</i></b>	<b><i>Bid closing</i></b>
UNOC/SUPLS/25-26/00336	Supply and delivery of Laptops & accessories under Framework arrangement: Lot 1: Ordinary Laptops with Windows OS Lot 2: Ordinary Laptops Mac OS Lot 3: High End Laptops	Lot 1: 13,000,000/=	5 <sup>th</sup> January 2026 <b>(10:00am)</b> Virtual/Online	19 <sup>th</sup> January 2026 <b>(10:00am)</b>
		Lot 2: 1,200,000/=		
		Lot 3: 5,000,000/=		

2. The Entity invites sealed bids from eligible bidders for Procurement of the Supplies as described above.
3. Bidding will be conducted in accordance with the ***Open Domestic Bidding*** method contained in the Public Procurement and Disposal of Public Assets Act Cap 205 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the Bidding document at the address given below at 8(a) from 8am to 5pm.
5. The Bidding document in English may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of **Uganda Shillings: One hundred thousand (UGX: 100,000/=)** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**. Bidders should

send an application letter and payment confirmation/receipt to: [pl.unoc@unoc.com](mailto:pl.unoc@unoc.com) to obtain the Bidding document which shall be issued using email.

6. Bids must be delivered to the address below at 8(a) at or before **10:00am** on **16<sup>th</sup> January 2026**. All bids must be accompanied by a Bid Security for the different Lots using the form indicated in the bidding forms. The Bid Security must be valid until **9<sup>th</sup> June 2026**. Electronic bidding will not be permitted. Late bids shall be rejected. Bids shall be virtually opened in the presence of bidders' representatives who choose to attend the online/virtual public bid opening session via Microsoft Teams Platform at **10:40am** on **19<sup>th</sup> January 2026**. Bidders will be required to share email addresses of their representatives to attend the online/virtual public bid opening session prior to submission of Bids.
7. There shall be a virtual/online pre-bid meeting at **10:00am** on **5<sup>th</sup> January 2026** using Microsoft Teams Platform. All interested eligible bidders are advised to include their email addresses in the Application letter (in 5 above) which UNOC will use to contact and invite them for the virtual online meeting.
8. (a) Bids shall be submitted to the address indicated below:  
The Head, Supply Chain  
Uganda National Oil Company Limited  
Plot 15 Yusuf Lule Road  
P. O. Box 36316, Kampala  
**Email:** [pl.unoc@unoc.com](mailto:pl.unoc@unoc.com)  
Telephone: 256 (0) 312-444 600

(b) Address of bid opening: Online public bid opening via Microsoft Teams Platform.

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of Bidding document	18 <sup>th</sup> December 2025
b. Pre-bid meeting date & time	5 <sup>th</sup> January 2026 at <b>10:00am</b> <b>Note:</b> UNOC uses Microsoft Teams meeting Platform, hence bidders shall be required to send an email and contacts of their representatives not later than one day to the pre-bid meeting date <a href="mailto:pl.unoc@unoc.com">pl.unoc@unoc.com</a>
c. Bid closing date & time	19 <sup>th</sup> January 2026 at <b>10:00am</b>
d. Bid opening date & time	19 <sup>th</sup> January 2026 at <b>10:40am</b> <b>Note:</b> UNOC uses Microsoft Teams meeting platform, hence bidders shall be required to send email and contact details of their representatives not later than one day to the bid closing date; <a href="mailto:pl.unoc@unoc.com">pl.unoc@unoc.com</a>
e. Evaluation process	Between 19 <sup>th</sup> to 30 <sup>th</sup> January 2026

f. Display and communication of best evaluated bidder notice	Between 9 <sup>th</sup> to 13 <sup>th</sup> February 2026
g. Contract signature	<i>(After expiry of the best evaluated bidder notice and Attorney General's approval)</i>

**CHIEF EXECUTIVE OFFICER**