



DISPOSAL NOTICE UNDER PUBLIC BIDDING

1ST OCTOBER 2024

**INVITATION TO BID FOR DISPOSAL OF USED ASSORTED OFFICE ITEMS:
UNOC/DISP/23-24/00001.**

1. Uganda National Oil Company Limited (UNOC) intends to dispose of its used assorted office items. The items are to be sold on an “as is” “where is” basis and UNOC shall have no further liability after sale.
2. UNOC now invites sealed bids for purchase of the office items as indicated below;

<i>Disposal Reference No.</i>	<i>Subject description</i>	<i>Bid closing</i>																																												
UNOC/DISP/23-24/00001	<p>Disposal of used/old items as stated below;</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;">Description of Assets/Office items</th> <th style="text-align: center;">Qty</th> </tr> </thead> <tbody> <tr> <td rowspan="4" style="text-align: center;">Lot 1</td> <td>HP Color Laser Jet Pro MFP M477fdw</td> <td style="text-align: center;">05 Pcs</td> </tr> <tr> <td>Kyocera (Taskalfa 5052ci)</td> <td style="text-align: center;">01 Pc</td> </tr> <tr> <td>Ricoh MPC4504ex</td> <td style="text-align: center;">01 Pc</td> </tr> <tr> <td>HP Color Laser jet Flow MFP M880</td> <td style="text-align: center;">03 Pcs</td> </tr> <tr> <td style="text-align: center;">Lot 2</td> <td>Shredders</td> <td style="text-align: center;">03 Pcs</td> </tr> <tr> <td style="text-align: center;">Lot 3</td> <td>Used Boardroom floor carpets</td> <td style="text-align: center;">03 Pcs</td> </tr> <tr> <td rowspan="2" style="text-align: center;">Lot 4</td> <td>Used office chairs</td> <td style="text-align: center;">89 Pcs</td> </tr> <tr> <td>Used plastic chairs</td> <td style="text-align: center;">04 Pcs</td> </tr> <tr> <td rowspan="4" style="text-align: center;">Lot 5</td> <td>Switch (MTN Cables)</td> <td style="text-align: center;">Assorted</td> </tr> <tr> <td>Computer parts</td> <td style="text-align: center;">Assorted</td> </tr> <tr> <td>Electrical Trunking Cuts</td> <td style="text-align: center;">Assorted</td> </tr> <tr> <td>Telephones</td> <td style="text-align: center;">02 Pcs</td> </tr> <tr> <td rowspan="2" style="text-align: center;">Lot 6</td> <td>Air conditioners (Outdoor units)</td> <td style="text-align: center;">02 Pcs</td> </tr> <tr> <td>Fans</td> <td style="text-align: center;">04 Pcs</td> </tr> <tr> <td rowspan="3" style="text-align: center;">Lot 7</td> <td>Furniture pieces</td> <td style="text-align: center;">Assorted</td> </tr> <tr> <td>Doors</td> <td style="text-align: center;">02 Pcs</td> </tr> <tr> <td>Drawers</td> <td style="text-align: center;">03 Pcs</td> </tr> </tbody> </table>	Lot No.	Description of Assets/Office items	Qty	Lot 1	HP Color Laser Jet Pro MFP M477fdw	05 Pcs	Kyocera (Taskalfa 5052ci)	01 Pc	Ricoh MPC4504ex	01 Pc	HP Color Laser jet Flow MFP M880	03 Pcs	Lot 2	Shredders	03 Pcs	Lot 3	Used Boardroom floor carpets	03 Pcs	Lot 4	Used office chairs	89 Pcs	Used plastic chairs	04 Pcs	Lot 5	Switch (MTN Cables)	Assorted	Computer parts	Assorted	Electrical Trunking Cuts	Assorted	Telephones	02 Pcs	Lot 6	Air conditioners (Outdoor units)	02 Pcs	Fans	04 Pcs	Lot 7	Furniture pieces	Assorted	Doors	02 Pcs	Drawers	03 Pcs	15/10/2024 (10:00am)
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		Ceiling lights	306 Pcs	
	Lot 8	Washroom lights	28 Pcs	
		Security lights	10 Pcs	

3. Bidding will be conducted in accordance with the Public Bidding Disposal procedures contained in the Government of Uganda's Public Procurement and Disposal of Public Assets (PPDA) Act Cap 205 and the PPDA Regulations 2023.
4. Interested bidders may inspect the assets/items at the UNOC Head office at the address indicated in 7 on working days between **09:00am to 04:00pm**.
5. The bidding document may be inspected and obtained by interested bidders at **no cost** upon submission of a written application to the address in 7. The Bidding document will be issued by UNOC using email.
6. Bids must be delivered to the address indicated in 7 below at or before **10:00am on 15th October 2024. Late bids shall be rejected.** Bids will be publicly opened with bidder's representatives who will choose to attend the bid opening session either physically at the address in 7 or virtually using the Microsoft Teams Meeting Platform.
7. The Bidding documents may be inspected at the address below and bids delivered to:
The UNOC Reception
Attn: Head, Supply Chain
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road
P. O. Box 36316
Kampala.
Office line: +(256) 312-444600
8. The planned disposal schedule subject to changes is as follows:

Activity	Date
a. Publish bid notice	1 st October 2024
b. Inspection of Assets/Items	On working days between 09:00am and 04:00pm
c. Bid closing date	15 th October 2024 at 10:00am
d. Bid opening date & time	15 th October 2024 at 11:00am (Either physically or virtually using the Microsoft Teams Meeting Platform).
e. Evaluation process	Between 15 th and 28 th October 2024
f. Display and communication of best evaluated bidder notice	Between 5 th and 18 th November 2024
g. Award and signature	25 th November 2024

ACCOUNTING OFFICER