



BID NOTICE UNDER OPEN INTERNATIONAL BIDDING

19th December 2023

PROVISION OF LEASING OF MOTOR VEHICLES FOR UNOC STAFF IN TANZANIA:
UNOC/NCONS/23-24/00125

1. Uganda National Oil Company Limited (UNOC) has allocated funds to be used for acquisition of leased Motor Vehicles for the UNOC Staff in Tanzania.
2. The Entity invites sealed bids from eligible bidders for leasing of Motor Vehicles for the UNOC Staff in Tanzania.
3. Bidding will be conducted in accordance with the **Open International Bidding** method contained in the Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
4. Interested bidders may obtain further information and inspect the Bidding document at the address given below at 8(a) from **8:00am to 05:00pm**.
5. The bidding document in English may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of **Uganda Shillings: UGX 100,000 (Uganda shillings One hundred thousand only)** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**. Bidders should send application letters and payment confirmation/receipt to: pl.unoc@unoc.co.ug to obtain the Bidding document. The Bidding document will be issued using email.
6. Bids must be delivered to the address below in 8 (a) at or before **10:00am on 7th February 2024** (Local time). All bids must be accompanied by a Bid Security of **UGX: 7,500,000** (Uganda Shillings: Seven million five hundred thousand only) using the format indicated in the bidding forms. The Bid Security must be valid until **31st August 2024**. **Late bid(s) shall be rejected**. Bids shall be virtually opened in the presence of bidders' representatives who choose to attend the online public bid opening session via Microsoft Teams Platform at **10:40am on 7th February 2024**. Bidders will be required to share email addresses of their

representatives to attend the online/virtual public bid opening session prior to submission of Bids.

7. An online/virtual pre-bid meeting shall be held at **10:00am** on **12th January 2024** using the UNOC Microsoft Teams Platform.

8. (a) Bids will be submitted to the address indicated below:

The Head Procurement & Disposal Unit
Uganda National Oil Company
Plot 15 Yusuf Lule Road
P. O. Box 36316, Kampala.
Telephone: 256 (0) 312-444 600

(b) Address of bid opening: Online public bid opening via Microsoft Teams Platform

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of invitation to bid	19 th December 2023
b. Pre-bid meeting date & time	12 th January 2024 at 10:00am Note: UNOC uses Microsoft Teams meeting platform, hence bidders shall be required to send emails and contacts of their representatives not later than 11 th January 2024 to pl.unoc@unoc.co.ug .
c. Bid closing date & time	7 th February 2024 at 10:00am
d. Bid opening date & time	7 th February 2024 at 10:40am
e. Evaluation process	7 th February to 6 th March 2024
f. Display and communication of best evaluated bidder notice	26 th February to 8 th March 2024
g. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval)</i>

CHIEF EXECUTIVE OFFICER