

REQUEST FOR EXPRESSION OF INTEREST FOR PROVISION OF SECURITY SERVICES

REFERENCE NO.: CPP-PROC-UG-034-0707

China Petroleum Pipeline Engineering Co., Ltd. (hereinafter abbreviated as CPP) as Pipeline (PPL), Above Ground Installation (AGI) and Main Camp Pipe Yard (MCPY) Contractor for the East African Crude Oil Pipeline (EACOP) Project invites experienced and reputable Contractors to express their interest in supplying kinds of Private Security Service and Consultant Service for EACOP Project in Uganda.

BRIEF DESCRIPTION OF THE SCOPE OF THE SERVICES

- Provision of 24/7 manned Trained Security Operations coordination and supervision services for Project site premises (including MCPY, Work spreads, Storage warehouse, AGI areas).
- Provision of 24/7 Trained Security Control Room monitoring services and security officers (Excellent verbal communication skill in English) for access control Management & Surveillance (Personal ID for individuals and Gate pass for equipment / materials/vehicle need to be checked while entry and exit and ensuring record keeping to prevent illegal entry or loss of materials or equipment at CPP premises).
- Provision of a dedicated Security Supervisor (Excellent written and verbal communication skills in English, for cover area situation monitoring and reporting, including dissemination of real-time security alerts) for CPP's work areas (AGIs and MCPYs) at each Security region.
- Provision of regular security situation monitoring, reporting and early warning/alert information for each security region & location.
- Provision of Emergency response preparedness support (dynamic & static security).
- Provision of conflict prevention and resolution, good relationship liaison with region communities and security authorities.
- Provision of Security Management, strategic Planning System Consultancy and Security Documentation establishment along with implementation and regular updates of relevant security support documents (such as but not limited to: SRA, SSP, SMP, ERP, etc.,).

MINIMUM REQUIREMENTS:

- Companies expressing their interest are invited to document their request with:
- ISO18788 Management System certification.
- At least 05 to 10 years' experience in providing similar services with proven track record of good Performance of similar services.
- International Code of Conduct for Private Security Service Providers (ICoC) is highly recommended.
- Guiding Principles on Business and Human Rights (Implementing the United Nations "Protect, Respect and Remedy" Framework).
- Suitably qualified and experienced personnel and equipment to perform the SERVICES.
- Proof of commitment to upholding the VPSHR.
- Proof that hiring practices avoid the recruitment of personnel involved in human rights violations.
- Sample of employee annual training materials/documentations for guard, security control room operator, and supervisor.
- Sample of Incident investigation and reporting procedure and templates.
- Sample of Training Certificate for specific security including Police clearance Check, Medical certificate References of similar services.

- Shall have an HSE Management System, Policy and related procedures in compliance with international standards.

**Note; the training materials/Documents should be a sample only, submission of full training manual is NOT required. However, an overview of the syllabus and details of typical training / retraining schedule should be included.*

LEGAL REQUIREMENTS

- Proof of business registration and business license for Uganda
- Proof of registration with the Uganda Tax Revenue Authority.
- Proof of registration with the National Supplier Database (NSD) for Uganda.
- Compliance with the Petroleum Midstream National Content Regulation # 34,2016 for Uganda.
- Tax Clearance Certificate for the latest year available.
- Good Financial capacity to deliver the services as required.
- Must be authorized or possess the necessary licenses to operate.

Companies which have the ability, capacity, and resources to implement the activities listed above should express their interest by sending together with the documents stated in the above section through an email to **biddingbox@cpptz.com** (Max. Email Size: 20 MBs, all documents must be submitted in the English language) on or before **24:00 hours East African Time (EAT)**, on **7TH August 2023**. Subject of the email should be **"EOI for CPP-PROC-UG-034-0707-COMPANY NAME"**. CPP reserves the right not to consider companies that submit an incorrect email subject and the incorrect format of Questionnaire, Appendix 1 & 2.

The format of the required documents and relevant technical requirements which are mentioned in Minimum Requirements should be **downloaded from EACOP's website**

(<https://eacop.com/opportunities-by-main-construction-contractors/china-petroleum-pipeline-engineering-co-ltd/>).

Note: CPP will review and assess the documents provided by companies that have expressed interest in accordance with this EOI and conduct evaluations based on internal criteria to determine which companies will be included in the list of pre-qualified companies. Only the pre-qualified companies will receive, by signing a Non-Disclosure Agreement (NDA), an invitation to bid as a continuation of the call for tender process. CPP reserves the right at its sole discretion to make the decision to select or reject a company and maintain its decision without having to give reasons to the company concerned.

Questionnaire for the Pre-qualification of Provision of Security Provide Services

**NOTE: Please provide documents named by serial number according to each item.
 CPP reserves the right not to consider companies that submit Questionnaire filled by hand.**

Item No.	Category / Question	
0	* NC/LC REQUIREMENTS	
0.1	General Requirements	
0.1.1	Is the Applicant fully aware of the local security and working conditions of country and the local applicable laws to carry out the Security SERVICE? (Yes or No)	
0.1.2	Applicant to confirm that the full Scope of the Security SERVICE can be performed. (Yes or No)	
0.2	National Content Requirements for Uganda (Applicable for Uganda)	
0.2.1	Proof of business registration and business license for Uganda.	
0.2.2	Proof of registration with the PAU National Supplier Database (NSD) for Uganda.	
0.2.3	Compliance with the Petroleum Midstream National Content Regulation # 34,2016 for Uganda.	
0.3	Local Content Requirements for Tanzania (Applicable for Tanzania)	N/A
0.3.1	Proof of business registration and business license for Tanzania.	
0.3.2	Proof of registration/application to the EWURA Local Supplier Service Provider (LSSP) database at the time of submission of the response to this expression of interest is strongly recommended.	
0.3.3	Compliance with Petroleum (Local Content) Regulations, 2017 and Local company definition for Tanzania.	
1	GENERAL INFORMATION	
1.1	Company Data	
1.1.1	Name of Applicant	
1.1.2	Introduction of Applicant (establishing time,Copies of government issued IDs for all shareholders,main business scope,etc.)	
1.1.3	Applicant address	
1.1.4	Applicant phone number	
1.1.5	Applicant email address	

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1.1.6	Applicant Website	
1.1.7	Manufacturer's Commitment Letter/Manufacturer's authorization	N/A
1.2	Authorized contact person and contact details	
1.2.1	Name of authorized contact person	
1.2.2	Contact person's business address - phone number	
1.2.3	Contact person's business address - mobile phone number	
1.2.4	Contact person's business address - email address	
1.3	Organization Chart	
1.3.1	Applicant is requested to attach its organization chart.	
1.4	Language	
1.4.1	English shall be used as the Project language for all documents and correspondence - applicant to confirm	
2	FINANCIAL ASPECTS	
2.1	Bank information	
2.1.1	Name of Applicant's principal bank	
2.1.2	Address of Applicant's principal bank - street and number	
2.1.3	Address of Applicant's principal bank - post code and city	
2.1.4	Address of Applicant's principal bank - country (and state)	
2.2	*Registration with the Tax Revenue Authority	
2.2.1	Registration with the Uganda Tax Revenue Authority, including TIN Certificate.(Applicable for Uganda)	
2.2.2	Registration with the Tanzania Tax Revenue Authority, including TIN Certificate.(Applicable for Tanzania)	N/A

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Item No.	Category / Question	
2.3	* Proof of Tax Clearance Certificate	
2.3.1	Proof of Uganda Tax Clearance Certificate for the latest year.(Applicable for Uganda)	
2.3.2	Proof of Tanzania Tax Clearance Certificate for the latest year. (Applicable for Tanzania)	N/A
2.4	Audited financial statements	
2.4.1	Applicant 's financial performance documents, Audited Balance sheets and Profit and Loss statements, Auditors Report and Notes to Accounts etc. for last 3 (three) years. Latest financial statement should not be older than 18 months on the date of submission of response to this Expression of Interest.	
3	LITIGATION HISTORY, RISK ASSESSMENT AND ELIGIBILITY	
3.1	Litigation or arbitration history	
3.1.1	Provide information on any history of litigation or arbitration resulting from orders executed in the last (5) years or currently under execution, especially with CPP. (Yes or No)	
3.2	Eligibility	
3.2.1	Does Applicant appear on World Bank's common List of Ineligible Entities available under the following link http://www.worldbank.org/debarr or is Applicant subject to any sanction from World Bank and from UN? This must be similarly affirmed if the Applicant is an Affiliate or otherwise directly or indirectly controlled by such an ineligible entity. (Yes or No)	
4	QA/QC, HSE, CERTIFICATES, KEY PERSONNEL	
4.1	Accredited by American Heart Association (AHA) and Resuscitation Council of South Africa (RCSA).	
4.2	Please provide Applicant's ISO 9001:2015 Certificate,if any.	N/A
4.3	Please provide Applicant's ISO 45001:2018 Certificate (or equivalent),if any.	N/A
4.4	Please provide Applicant's ISO 14001:2015 Certificate (or equivalent),if any.	N/A

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4.5	Please provide QA/QC manuals.	N/A
4.6	Any other technical Certificates (API, etc.).	N/A
4.7	Please provide key personnel list, Format refer to Appendix 1.	
4.8	Voluntary Principles on Security and Human Rights (VPSHR) Certificate (or equivalent)	
4.9	<ul style="list-style-type: none"> • * International standards ISO 18788:2015 Management system Certificate (or equivalent), and complies with the relevant principles, legal obligations, voluntary commitments, and good practices of: • International Code of Conduct for Private Security Service Providers (ICoC) . • Guiding Principles on Business and Human Rights; Implementing the United Nations “Protect, Respect and Remedy” Framework. 	
5	PROJECT SPECIFIC OUTPUT, CAPACITY, ABILITY	
5.1	According to your present manpower capacity what is the approximate time period (in weeks) for the first dispatch (50 PSP, 100 PSP) after purchase order award ?	
6	EXPERIENCE RECORD AND REFERENCES	
6.1	Please provide similar experience within last three years, Format refer to Appendix 2.	
6.2	Please provide scanned CONTRACT for completed project or LETTER of AWARD for ongoing projects, completion certificate (if any), appreciation letters (if any) etc.	
6.3	Please confirm whether there have been any product quality incidents in the past 5 years (Yes or No) .	N/A
7	DIVERSE DATA	
7.1	<p>Please confirm that you will provide on-site Services such as provision or re-assembly, supervision or performance assessment during period of execution. (If Applicable, Yes or No)</p> <p>Please confirm that you will provide on-site Services, including Public Security, General MoU with local government departments, etc. (Only applicable to transformer suppliers, Yes or No)</p>	