



## INVITATION FOR PREQUALIFICATION OF PROVIDERS FOR FINANCIAL YEARS: 2023-2024, 2024-2025 & 2025-2026

1. The Uganda National Oil Company Limited (UNOC) intends to prequalify competent providers/firms who will be invited from time to time to bid for provision of Supplies, Services and Works for the financial years: 2023-2024, 2024-2025 & 2025-2026.
2. UNOC invites suitably qualified bidders to submit short-listing and prequalification submissions using the online portal indicated in the Prequalification document for various categories of Supplies, Services and Works as detailed below;

### LOT 1: SUPPLIES

CODE	ITEM
SUPLS/UNOC/1	Hardware, Building and fitting materials
SUPLS/UNOC/2	Cleaning equipment and materials
SUPLS/UNOC/3	Plumbing materials
SUPLS/UNOC/4	Electrical fittings and accessories
SUPLS/UNOC/5	Firefighting equipment and spares
SUPLS/UNOC/6	Generators and Solar equipment
SUPLS/UNOC/7	Kitchen Equipment
SUPLS/UNOC/8	Air Conditioners and Refrigeration
SUPLS/UNOC/9	Office equipment and tools
SUPLS/UNOC/10	Sanitary bins
SUPLS/UNOC/11	Personal Protective Equipment (PPE)
SUPLS/UNOC/12	Mechanical Tools and Sundries for inspection and maintenance of Petroleum handling equipment
SUPLS/UNOC/13	Petroleum Products handling equipment and Spare parts
SUPLS/UNOC/14	Field related tools (Monitoring, inspection and data collection tools)
SUPLS/UNOC/15	Security gadgets
SUPLS/UNOC/16	Motor vehicles, Tyres, tubes, batteries and Spare parts
SUPLS/UNOC/17	First Aid kits, laboratory equipment, reagents, chemicals and medical sundries
SUPLS/UNOC/18	Office furniture, furnishings and fittings
SUPLS/UNOC/19	Assorted office stationery
SUPLS/UNOC/20	Staff Welfare Supplies

SUPLS/UNOC/21	Uniforms, Corporate Wear/Jerseys,
SUPLS/UNOC/22	Branding materials; i.e Promotional items, Billboards, Office Signage etc
SUPLS/UNOC/23	Business Cards, ID lanyards & Plastic IDs

### LOT 2: SERVICES

CODE	ITEM
SRVCS/UNOC/1	Accounting, Auditing, Assurance and Financial Advisory
SRVCS/UNOC/2	Economic and Financial Modelling Support
SRVCS/UNOC/3	Auctioneers
SRVCS/UNOC/4	Board Evaluation
SRVCS/UNOC/5	Clearing & forwarding
SRVCS/UNOC/6	Engraving (Asset labeling)
SRVCS/UNOC/7	Maintenance & repair of electrical equipment
SRVCS/UNOC/8	Maintenance & repair of furniture & fittings
SRVCS/UNOC/9	Maintenance & repair of office tools & equipment
SRVCS/UNOC/10	Repair and servicing of Air Conditioning/Chiller System
SRVCS/UNOC/11	Repair & Maintenance of motor vehicles
SRVCS/UNOC/12	Motor Vehicle hire services
SRVCS/UNOC/13	Transportation (short and long haulage)
SRVCS/UNOC/14	Motor Vehicle monitoring systems
SRVCS/UNOC/15	Property and asset valuation services
SRVCS/UNOC/16	Waste Management
SRVCS/UNOC/17	Health and Safety
SRVCS/UNOC/18	Translation & interpretation services
SRVCS/UNOC/19	Technical Setup for Events and Public Address System
SRVCS/UNOC/20	Events Management
SRVCS/UNOC/21	Hire of tents, chairs and tables
SRVCS/UNOC/22	Decoration services
SRVCS/UNOC/23	Photography and videography
SRVCS/UNOC/24	Printing and Graphic design
SRVCS/UNOC/25	Graphic design and Publications layout
SRVCS/UNOC/26	3D Animation and Multimedia
SRVCS/UNOC/27	Counselling
SRVCS/UNOC/28	Gym Services
SRVCS/UNOC/29	Staff fitness

### LOT 3: WORKS

CODE	ITEM
WRKS/UNOC/1	Carpentry and Joinery
WRKS/UNOC/2	Civil
WRKS/UNOC/3	Electrical
WRKS/UNOC/4	Light Construction, Renovation/repair of buildings & parking yards
WRKS/UNOC/5	Mechanical
WRKS/UNOC/6	Welding and Metal fabrications

3. The short-listing criteria shall include but not limited to specific experience, capabilities, qualifications, facilities or capacity required.
4. Interested eligible bidders may obtain further information and inspect the Prequalification/Short-listing document at the address in (6) below from 8:00am to 5:00pm from Monday to Friday apart from Public Holidays.
5. The Prequalification document in English may be purchased by interested bidders upon submission of a written application to the email address in (6) below and upon payment of a non-refundable fee of **Ugx: 100,000** (Uganda Shillings: One hundred thousand only). Interested bidders must send an application letter and payment confirmation/receipt to: [pl.unoc@unoc.co.ug](mailto:pl.unoc@unoc.co.ug) to obtain the Prequalification document. Payment will be by deposit to the Uganda National Oil Company Limited Account: **Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005.**

**NOTE: BIDDERS SHALL COMBINE ONE OR MORE LOTS INTO ONE BID.**

6. The Prequalification Bids shall be submitted using the online portal which can be accessed through the UNOC Website using the link: <https://www.unoc.co.ug/tenders-supply-opportunities> at or before **10:00am** on **21<sup>st</sup> July 2023** as indicated in the Prequalification document. **LATE BIDS SHALL BE REJECTED AND NO HARDCOPY SUBMISSIONS SHALL BE ACCEPTED.**

The address for inspection of the Prequalification document shall be:

**Uganda National Oil Company Limited**

**Plot 15 Yusuf Lule Road**

**Ground Floor (Reception)**

**P. O. Box 36316 - Kampala.**

**Email: [pl.unoc@unoc.co.ug](mailto:pl.unoc@unoc.co.ug) / [info.unoc@unoc.co.ug](mailto:info.unoc@unoc.co.ug)**

7. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	20 <sup>th</sup> June 2023
b. Bid closing date and time	21 <sup>st</sup> July 2023 at <b>10:00am</b>
c. Bid opening date	Not Applicable
d. Evaluation process	Between 24 <sup>th</sup> July 2023 & 25 <sup>th</sup> August 2023
e. Display and communication of shortlisted/prequalified providers	8 <sup>th</sup> September 2023

**CHIEF EXECUTIVE OFFICER**