



Standard Invitation to Bidders

BID NOTICE UNDER OPEN BIDDING

19th January 2023

**Provision of Recruitment Services and Psychometric Assessments
and Under Framework Contract; UNOC/NCONS/22-
23/00155/173**

1. The Uganda National Oil Company (UNOC) Limited has allocated funds to be used for the Provision of Recruitment Services and Psychometric Assessments Under Framework Contract as stated in the table below;

<i>Procurement Reference No.</i>	<i>Subject of Procurement</i>		<i>Bid Security</i>	<i>Pre-bid meeting</i>	<i>Bid closing</i>
Lot 1 UNOC/NCONS/22-23/00155	Provision of Psychometric Assessments Under Framework Contract		N/A	2 nd February 2023 Online	17 th February 2023 at 10:00am
Lot 2 UNOC/NCONS/22-23/00173	Provision of Recruitment Services Under Framework Contract				

2. The Entity invites sealed bids from eligible bidders for provision of the above supplies.
3. Bidding will be conducted in accordance with the ***Open Domestic Bidding*** procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8am to 5pm.
5. Bidding documents in English may be purchased by interested bidders on submission of a written application to the address in 8(b) below and upon payment of a non- refundable fee of **UGX: 100,000 (Uganda Shillings: One Hundred Thousand only)**. **Payment will be by deposit to the Uganda National Oil Company Limited Account: Stanbic Bank Uganda Ltd, Corporate Branch, Crested Towers on A/C No. 9030011896005.**

6. Bids must be delivered to the address in 8(a) below at or before **10:00am on 17th February 2023**. Late bids shall be rejected. Bids shall be virtually opened in the presence of bidders' representatives who will choose to attend the online public bid opening session via Microsoft Teams Platform at **10:30am on 17th February 2023**.
7. A pre-bid meeting shall be held at **10:00am on 2nd February 2023** at the address in 8(b) below.

8. **(a)** Documents may be inspected at, issued from, and Bids delivered to: The Procurement and Logistics Unit
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road

(b) Address of bid opening:

Board Room on 1st Floor
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	19 th February 2023
b. Pre-bid meeting /time	2 nd February 2023 at 10:00am Note: UNOC uses Microsoft Teams Meeting Platform, hence bidders shall be required to send email and contact of their representatives not later than one day to the meeting pl.unoc@unoc.co.ug
c. Bid closing date/time	17 th February 2023 at 10:00am
d. Bid opening date/time	17 th February 2023 at 10:40am
e. Evaluation process	Between 17 th February – 17 th March 2023
f. Display and communication of best evaluated bidder notice	Between 27 th March & 11 th April 2023
g. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval)</i>

ACCOUNTING OFFICER