

Standard Invitation to Consultants



BID NOTICE UNDER OPEN DOMESTIC BIDDING

1st December 2022

Provision of Transaction Advisory Services for Legal & Tax for Implementation of the UNOC Crude Oil Trading Strategy & Roadmap under Framework arrangement – UNOC/CONS/22-23/00110

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for acquisition of Transaction Advisory Services for Legal & Tax for Implementation of the UNOC Crude Oil Trading Strategy & Roadmap under Framework arrangement.
2. The Entity invites sealed proposals from eligible bidders and or Consultants for the provision of the above services.
3. Bidding will be conducted in accordance with the ***Open Domestic Bidding*** method contained in the Public Procurement and Disposal of Public Assets Act, 2021 (as amended) and is open to all bidders.
4. Interested bidders and or Consultants may obtain further information and inspect the Request for Proposal (RFP) document at the address given at 8(a) below from 8:00am to 5:00pm.
5. The Request for Proposal (RFP) document in English may be requested by interested bidders on submission of a written application to: pl.unoc@unoc.co.ug to obtain the document.
6. Proposals must be delivered to the address below at 8(a) at or before ***10:00am on 13th January, 2023***. All Proposals must be accompanied by a **Proposal Securing Declaration** using the form indicated in the Proposal forms. The Proposal Securing Declaration must be valid until ***31st September, 2023***. Late Proposals **shall be** rejected. Proposals shall be virtually opened in the presence of bidders' representatives who choose to attend the online public proposal opening session using the UNOC Microsoft Teams Platform at ***10:40am on 13th January, 2023***.
7. There shall be an online/virtual pre-proposal meeting at ***10:00am on 15th December, 2022*** using the UNOC Microsoft Teams Platform.

8. (a) The Request for Proposal document may be inspected at;

9. The Procurement and Logistics Unit

Uganda National Oil Company Limited Plot

15 Yusuf Lule Road.

Email: pl.unoc@unoc.co.ug

(b) **Documents will be issued by UNOC using email**

(c) **Proposals must be delivered to:**

The Procurement and Logistics Unit

Uganda National Oil Company Limited

Reception

Uganda National Oil Company Limited Plot

15 Yusuf Lule Road

(d) Address of Proposal opening: Online public proposal opening via Microsoft Teams Platform

10. Please inform us, upon receipt, whether you will submit a proposal alone or in association.

11. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish Bid notice and issue of Request for Proposal document	1 st December 2022
c. Pre-proposal meeting	15 th December 2022 starting 10:00am Note: UNOC Uses Microsoft Teams Meeting Platform, hence bidders shall be required to send email and contact of their representatives not later than 14 th December 2022 at 5:00pm to pl.unoc@unoc.co.ug
d. Proposal closing date & time	13 th January 2023 at 10:00am
e. Proposal opening date & time	13 th January 2023 at 10:40am Note: UNOC Uses Microsoft Teams Meeting Platform, hence bidders shall be required to send email and contact of their representatives not later than 12 th January 2023 at 5:00pm to pl.unoc@unoc.co.ug
f. Evaluation of Proposals	Within 30 working days from the technical proposal closing date for technical evaluation and 7 working days from opening of financial proposals for financial evaluation in the case of a two-stage submission.

g. Display and communication of best evaluated bidder notice	Within 5 working days from Contracts Committee approval of the Evaluation report
h. Contract signature	After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval.

CHIEF EXECUTIVE OFFICER