



Standard Invitation to Bidders

BID NOTICE UNDER OPEN DOMESTIC BIDDING

15th February 2022

Supply and delivery of Laptops & Assorted accessories – UNOC/SUPLS/21-22/00152

1. The Uganda National Oil Company (UNOC) Limited has allocated funds to be used for the acquisition of **Laptops and Assorted Accessories** as stated in the table below;

<i>Procurement Reference No.</i>	<i>Lot No.</i>	<i>Subject of Procurement</i>	<i>Bid Security (UGX)</i>	<i>Pre-bid meeting</i>	<i>Bid Closing</i>
UNOC/SUPLS/ 21-22/00152	Lot 1	Supply of High-End Laptops: (3 Pcs)	900,000	N/A	18/03/2022 (10:00am)
	Lot 2	Supply of Ordinary Laptops: (26 Pcs)	3,000,000		
	Lot 3	Supply of Keyboard and mouse combo: (35 Pcs)	N/A		
	Lot 4	Supply of Laptop bags - Backpacks: (35 Pcs)	N/A		
	Lot 5	Supply of Docking stations - Mobile adapters: (35 Pcs)	650,000		

2. The Entity invites sealed bids from eligible bidders for provision of the above supplies.
3. Bidding will be conducted in accordance with the **Open Domestic Bidding** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information using the email: pl.unoc@unoc.co.ug and inspect the bidding document at the address given below at 7(a) from **8:00am** to **5:00pm**.
5. The Bidding document in English may be purchased by interested bidders on submission of a written application to the address below in 7(b) and upon payment of a

non-refundable fee of **UGX: 100,000** to the **Uganda National Oil Company Limited**
Account: Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C
No. 9030011896005.

Bidders should send their application letters and payment confirmation/receipt to:
pl.unoc@unoc.co.ug to obtain the bidding document.

6. Bids must be delivered to the address below in 7(a) at or before **10:00am** on **Friday 18th March 2022**. All bids must be accompanied by Bid Securities as stated in the table above. Each **Bid Security** must be valid until **31st October 2022**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below in 7(b) at **11:00am** on **Friday 18th March 2022**.

7. **(a)** Documents may be inspected at, issued from, and Bids delivered to:

Head, Procurement and Logistics
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road
Email: pl.unoc@unoc.co.ug

- (b)** Address of bid opening: Online public bid opening via **Microsoft Teams Platform**

8. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	15 th February 2022
b. Pre-bid (online) meeting	N/A
c. Bid closing date	18 th March 2022 at 10:00am
d. Bid opening date and time	18 th March 2022 at 11:00am Note: UNOC uses Microsoft Teams meeting Platform, hence bidders shall be required to send emails & contacts of their representatives not later than 17 th March 2022 at 5:00pm to pl.unoc@unoc.co.ug
e. Evaluation process	Between 21 st March 2022 to 19 th April 2022
f. Display and communication of best evaluated bidder notice	Between 25 th April 2022 to 9 th May 2022
g. Contract signature	After expiry of the Best evaluated bidder notice and upon Solicitor General's clearance.

CHIEF EXECUTIVE OFFICER