



BID NOTICE UNDER OPEN DOMESTIC BIDDING

18th January 2022

Provision of Catering Services for UNOC Staff – UNOC/NCONS/21-22/00103

1. The Uganda National Oil Company Limited has allocated funds to be used for the Provision of Catering Services for UNOC Staff.
2. The Entity invites sealed bids from eligible providers for the provision of the above services.
3. Bidding will be conducted in accordance with the ***Open Domestic Bidding*** method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested bidders may obtain further information and inspect the bidding document at the address given at 8(a) below from 8am to 5pm.
5. The bidding document in English may be purchased by interested bidders on submission of a written application and upon payment of a non-refundable fee of **Ugx: 100,000/=** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**. Bidders should send the application letter and payment confirmation/receipt to: pl.unoc@unoc.co.ug to obtain the bidding document.
6. Bids must be delivered to the address below at 8(a) at or before **10:00am on 15th February 2022**. All bids must be accompanied by a **Bid Security of UGX: 11,000,000** using the form as indicated in the bidding forms. The bid security must be valid until **September 7th, 2022**. Late bids shall be rejected. Bids shall be virtually opened in the presence of bidders' representatives who choose to attend the online public bid opening session via Microsoft Teams Platform at **10:40am on 15th February 2022**.
7. There shall be a physical pre-bid meeting at **10:00am on 1st February 2022 at Plot 15 Yusuf Lule Road**.
8. (a) Documents will be issued using email, and bids delivered to:
The Procurement and Logistics Unit
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road.
Email: pl.unoc@unoc.co.ug

(b) Address of bid opening: Online public bid opening via Microsoft Teams Platform

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Issue of Bidding document	18 th January 2022
b. Pre-bid meeting	1 st February 2022 starting 10:00am
c. Bid closing date & time	15 th February 2022 at 10:00am
d. Bid opening date & time	15 th February 2022 at 10:30am Note: UNOC Uses Microsoft Teams Meeting Platform, hence bidders shall be required to send email and contact of their representatives not later than 10 th February 2022 at 5:00pm to pl.unoc@unoc.co.ug
e. Evaluation process	15 th February to 14 th March, 2022
f. Display and communication of best evaluated bidder notice	Between 18 th March & 8 th April 2022
g. Contract signature	After expiry of the BEB and upon Solicitor General's clearance

CHIEF EXECUTIVE OFFICER